

City of New Orleans
Department of Parks and Parkways

LaToya Cantrell
Mayor

Michael Karam
Director

Filming ONLY Booking Request

Date Filed _____

Neutral ground/Park Requested: _____

Date of Event: _____ Alternate/Rain Date: _____

Time of the event: from _____ am/pm to _____ am/pm
Set-up hours required: from _____ am/pm to _____ am/pm
Take down hours required: from _____ am/pm to _____ am/pm
Total hours required: _____

Anticipated Attendance: _____

Description of Scene/Event: (please provide as much detail as possible)
ALL AMPLIFICATION, including music, must end by 8:00 pm

Will there be vehicular chase scenes? _____ Will there be after hour's scenes? _____
Will there be pyrotechnics? _____ Will there be simulated gunfire? _____
Will there be condors or scissor lifts used? _____ Will there be track for dolly used? _____
Will drones be used? _____ If answered yes, please provide the license and proper credentials of drone operator
No BBQ pits or open flame cooking on site is allowed unless permitted by NOFD and OSS.

Please indicate if you will be using any of the following. ***The applicant must make separate arrangements for these:***

Portable Toilets	_____	Electrical hook-ups	_____	Parking	_____
Chairs	_____	Tables	_____	Booths	_____
Risers	_____	Tents	_____	Other	_____
Stages	_____	If yes to stages indicate number and sizes _____			

Should this request be approved 50 % of the usage fee is due within 30 days.

Contact Information

Name: _____ Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

Submit to:
Michael Karam, Director
Department of Parks and Parkways
1 Green Parade Lane
New Orleans, LA 70122
504.658.3201 Phone 504.658.3227 FAX
ParksandParkways@nola.gov